

Lanesboro Public Utilities

Council Chambers

12:00 p.m., December 21st, 2009

Member(s) Present: Evenson, O'Connor & Schuck

Absent:

Visitors: Jerod Wagner, Jim Peterson and Bobbie Vickerman

REGULAR MEETING:

The meeting was called to order by Chairman Evenson. The agenda was approved with a motion by O'Connor, second by Schuck, motion carried. The minutes of the Regular Utilities meeting on November 16th, were approved with a motion by O'Connor, second by Schuck, motion carried.

PERSONS WITH BUSINESS BEFORE THE COMMISSION:

N/A

HOUSEKEEPING:

Paying of the Bills: O'Connor made a motion to pay the bills as presented, second Schuck, motion carried.

Past Due Accounts: Two accounts were discussed, one residential and one commercial, both severely overdue, Vickerman was instructed to have cut off notices posted on Monday, with cutoffs occurring by 9am Wednesday if payments were not arranged.

UMMPA Updates: Wagner reported that the steering committee for UMMPA, that he is on, will be streamlining some of the projects that UMMPA will be looking into. Right now they are in discussions about wind and hydro investments. He also noted that there will be some upcoming meetings in regards to smart meters as well.

Dam/Hydro: Peterson noted that we are not running the hydro right now due to lack of water. He noted that they are using this time to do some repairs and maintenance on the unit. Wagner noted that they received a notice from the insurance company noting that if they have spill prevention, inventory and other operating and maintenance manuals for the utility plant, that there would be an opportunity to reduce insurance costs. He noted he would look further into it, stating that the cost to implement some of the requirements may cost more in the long run, especially with the inventory requirements given.

Budget 2010: O'Connor noted that he felt it was very important to implement capital asset maintenance and replacement plans for each department and having a reserve fund created for those plans. Vickerman, Peterson and Wagner were instructed to look into creating something in writing.

Smart Meter: Wagner noted that there is a conference call on the 22nd of December for this topic and that he would report back at the next meeting. He did note that there is a 1.5% reduction plan for 2010, noting that the Public Utilities is required by the state to show this in the 2010 reporting documents.

Employee Benefits: Vickerman noted that the Council had agreed to increase the benefitted monthly amount to each employee to be bumped up from \$550 to \$600 per month. The Council also voted to disband the group insurance plan and to create a health reimbursement account for the monthly allotments to be distributed to. O'Connor made a

motion for the Public Utilities to follow suit with the Council's changes, second Schuck, motion carried.

Miscellaneous Items: It was noted that it was a good year and the hard work is greatly appreciated.

ADJOURN:

The meeting stood adjourned at 12:55 p.m. on a motion by O'Connor, second by Evenson, motion carried.

Respectively submitted,

Bobbie Vickerman
City Administrator/Clerk